### INDEPENDENT AUDITOR'S REPORTS FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

YEAR ENDED SEPTEMBER 30, 2010

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#### **BOARD OF DIRECTORS**

#### **Executive Board of Directors**

Chuck Larson Ron Kohn Dan Muhlbauer President Vice President Secretary

#### **Board Members**

		Representing	
County	Government	<u>Private</u>	Low-Income
Cass	Dave Dunfee	Dr. Keith Swanson	Eleanor Tietz
Crawford	John Lawler	James Miller	Dan Muhlbauer
Fremont	Chuck Larson	Rayann West	Becky Fichter
Harrison	Larry King	Bob Wentworth	Vacant
Mills	Ron Kohn	Vacant	Vacant
Monona	Charles Brown, Sr.	Vacant	Richard Swain
Montgomery	Steve Ratcliff	Linda Southworth	JoAnn Thomas
Page	Elaine Armstrong	Margaret Burns	Rose Maxwell
Pottawattamie	Lynn Grobe	Darlene McMartin	Bobbie Nielsen
Shelby	Delbert Hull	Katie Goshorn	Judith Knapp

#### Agency Officials

Joel Dirks Barb English Dennis Lawson Debra Morrison Penny Lingle Marilyn Rodacker Erin Hudson Lynne Tremel Ivy Nielsen Billye Dollen	Executive Director Fiscal Officer Human Resource Director Child & Adult Care Service Director Head Start/Early Head Start Director Energy/Housing Director Outreach Planning & Resource Development Director WIC Director Senior Aide Project Director Executive Secretary
Billye Dollen Mary Cummings	Executive Secretary FADSS Director
mary Cummings	

The Board of Directors and Officers of West Central Community Action represent each of the counties. The board members shall serve as follows:

- a. One-third shall be persons who are currently on a Board of Supervisors or their designee and appointed each January by each county board.
- b. One-third shall be persons who are representatives of business, industry, labor, religious, welfare and education organizations, or other major interest groups. Individuals are nominated by these interest groups and elected by the Organization's Board of Directors to a three year term with no limit on the number of terms they may serve.
- c. At least one-third shall be persons who, according to federal guidelines, have incomes at or below poverty level and are elected by such persons, or are representatives elected by such persons for a three year term with no limit on the number of terms they may serve.

### Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

1910 EAST 7th STREET BOX 369 ATLANTIC, IOWA 50022-0369 (712) 243-1800 FAX (712) 243-1265 CPA@GBKCO.COM Mark D. Kyhnn David L. Hannasch Kenneth P. Tegels Christopher J. Nelson David A. Ginther

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors West Central Community Action Harlan, Iowa

We have audited the accompanying statement of financial position of West Central Community Action as of September 30, 2010 and the related statements of activities, functional expenditures, and cash flows for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of West Central Community Action as of and for the year ended September 30, 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated January 28, 2011 on our consideration of West Central Community Action's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and important for assessing the results of our audit.

#### To the Board of Directors West Central Community Action

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental information included on Schedules 1 through 25, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information, which includes periods that ended prior to the year ended September 30, 2010 which were audited by other auditors whose reports expressed unqualified opinions on those financial statements, has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Scorewoll, Bell, Thylen - G. P. C.

Atlantic, Iowa January 28, 2011

#### WEST CENTRAL COMMUNITY ACTION Statement of Financial Position All Funds September 30, 2010

ASSETS	Ad:	ministrative Fund		Program Funds	F	Plant Fund		Total
Cash Investments Accrued interest receivable Receivables:	\$	538,493 309,936 949	\$	45,320 	\$	  	\$	538,493 355,256 949
Grantor agencies Other sources Due from other funds Property and equipment at cost, less accumulated depreciation		46,014 556,279		2,066,561  		 		2,066,561 46,014 556,279
of \$1,470,822			-			2,279,578		2,279,578
Total Assets	<u>\$</u>	1,451,671	<u>\$</u>	2,111,881	<u>\$</u>	2,279,578	<u>\$</u>	5,843,130
LIABILITIES AND NET ASSETS  Liabilities Payables: Accounts Due to other funds	\$	51,323	\$	849,579 556,279	\$	 	\$	900,902 556,279
Accrued salaries and benefits Compensated absences Deferred revenue Notes payable		104,096 358,890  928,241		256,647  183,664 		  		360,743 358,890 183,664 928,241
Total Liabilities		1,442,550		1,846,169				3,288,719
Net Assets Undesignated Temporarily restricted by grantor agencies		9,121		 265,712		1,630,819 648,759		1,639,940 914,471
Total Net Assets		9,121		265,712	-	2,279,578		2,554,411
Total Liabilities and Net Assets	<u>\$</u>	1,451,671	<u>\$</u>	2,111,881	<u>\$</u>	2,279,578	<u>\$</u>	5,843,130

# WEST CENTRAL COMMUNITY ACTION Statement of Activities All Funds Year Ended September 30, 2010

	Ac	lministrative Fund		Program Funds		Plant Fund		Total
Revenues:		1 dilu	_	I dilitio	_			10141
Governmental Funding Sources:								
Iowa Dept. of Human Rights	\$		\$	8,534,643	\$		\$	8,534,643
U.S. Dept. of Health & Human Services				4,936,691			·	4,936,691
Iowa Dept. of Public Health				623,580				623,580
Iowa Dept. of Education				1,311,648				1,311,648
Iowa Dept. of Human Services				1,667,572				1,667,572
U.S. Dept. of Homeland Security				57,338				57,338
Various				1,585,218				1,585,218
In-Kind Contributions		480,992		1,452,794				1,933,786
Public Support and Contributions		35,395		86,265				121,660
Co-funding		451,888		92,263				544,151
Investment Income		8,687		2,677				11,364
Investment in Plant						571,615		571,615
Miscellaneous		208,077		175,469				383,546
Total Revenues		1,185,039		20,526,158		571,615		22,282,812
Expenses:								
Head Start				6,167,641				6,167,641
Community Services Block Grant (CSBG)		<b></b>		1,231,087				1,231,087
Child and Adult Care Food Program (CACI	7 <b>D</b> \			1,370,744				1,370,744
Women, Infants and Children (WIC)	T)			624,680		<del></del>		624,680
Low-Income Home Energy Assistance				024,000		<b></b>		024,000
Program (LIHEAP)				4,894,587				4,894,587
Weatherization Assistance				2,093,369				2,093,369
Senior Community Services				886,970				886,970
Wrap Around Child Care				683,035				683,035
Child Care Resource & Referral (CCR&R)				1,248,577				1,248,577
Family Development				375,232				375,232
Empowerment				360,616				360,616
Homeless Prevention & Rapid Rehousing				347,525				347,525
Other Programs				167,074				167,074
Administration		1,099,445		107,074				1,099,445
Depreciation						217,187		217,187
•								
Total Expenses		1,099,445		20,451,137	_	217,187		21,767,769
Change in Net Assets		85,594		75,021		354,428		515,043
Net Assets (Deficit) - Beginning of Year	_(_	76,473)	_	190,691		1,925,150		2,039,368
Net Assets - End of Year	<u>\$</u>	9,121	<u>\$</u>	265,712	<u>\$</u> _	2,279,578	<u>\$</u>	2,554,411

#### WEST CENTRAL COMMUNITY ACTION Statement of Functional Expenses Administrative Fund and Program Funds Year Ended September 30, 2010

	Adı ——	Administrative Program Fund Funds			Total	
Salaries and wages Fringe benefits Assistance to individuals Professional fees Travel Occupancy Utilities and telephone	\$	673,233 181,977 8,725 30,220 22,119 178,458 63,528	\$	4,881,489 1,424,892 7,940,915 214,462 283,660 389,111 123,545	\$	5,554,722 1,606,869 7,949,640 244,682 305,779 567,569 187,073
Supplies and materials Building and equipment Printing, publications, and postage Insurance Interest expense Miscellaneous Subcontractor expense Co-funding In-Kind:		31,325 15,815 34,732 14,112 28,448 11,610		1,191,578 552,444 114,469 49,489 21,469 62,068 528,751 544,152		1,222,903 568,259 149,201 63,601 49,917 73,678 528,751 544,152
Labor Materials and other		12,327 468,665	_	601,035 851,759		613,362 1,320,424
Total Expenses before Allocation of Indirect Costs		1,775,294		19,775,288		21,550,582
Allocation of Indirect Costs	_(_	675,849)		675,849		
Total Expenses	<u>\$</u>	1,099,445	<u>\$</u>	20,451,137	<u>\$</u>	21,550,582

#### WEST CENTRAL COMMUNITY ACTION Statement of Cash Flows Year Ended September 30, 2010

Cash flows from operating activities: Cash received from State agencies Cash received from Federal grantors Contributions received Investment income Other receipts Cash paid to employees and suppliers Interest paid Net cash provided by operating activities	\$	12,467,690 4,359,278 121,660 7,964 1,685,319 17,948,734) 49,917) 643,260
Cash flows from investing activities: Change in investments Proceeds from sale of fixed assets Payments to acquire property, plant and equipment Net cash used in investing activities		34,023 2,517 571,615) 535,075)
Cash flows from financing activities: Payments on notes payable	_(_	28,312)
Net increase in cash and cash equivalents		79,873
Cash and cash equivalents at beginning of year		503,940
Cash and cash equivalents at end of year	<u>\$</u>	583,813
Reconciliation of cash and cash equivalents to the balance sheet:  Cash  Cash and cash equivalents in investments	\$ 	538,493 45,320 583,813

(continued next page)

#### WEST CENTRAL COMMUNITY ACTION Statement of Cash Flows - Continued Year Ended September 30, 2010

Reconciliation of change in net assets to net cash		
provided by operating activities:  Change in net assets	\$	515,043
Adjustments to reconcile change in net assets to	Ψ	010,010
net cash provided by operating activities:		
Depreciation		217,187
Gain on disposal of equipment	(	1,661)
Changes in assets and liabilities:		
Accounts receivable	(	723,467)
Interest receivable	(	723,467) 3,400)
Prepaid expenses	`	22,378
Accounts payable		302,446
Accrued salaries and benefits		147,426
Compensated absences		30,129
Deferred revenue		137,179
Total adjustments		128,217
Net cash provided by operating activities	\$	643,260

Notes to Financial Statements September 30, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

West Central Community Action (the Agency) a not-for-profit corporation, is a community action agency that serves the Iowa counties of Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie, and Shelby. West Central Community Action is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar section of the Iowa income tax law, which provides tax exemption for corporations organized and operated exclusively for religious, charitable, or educational purposes.

West Central Community Action administers various programs funded by Federal, State and local governmental bodies. Each program is accounted for as a separate fund. As indicated on Exhibit B, the Agency received approximately 77% of its revenues from five governmental funding sources. The Agency has renewed substantially all of these governmental funding sources for fiscal year October 1, 2010 to September 30, 2011.

#### B. Fund Accounting

The accounts of West Central Community Action are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, net assets, revenues and expenditures. The various funds are summarized as follows in the financial statements:

<u>Administrative Fund</u> - The Administrative Fund represents funds derived from local sources such as donations and miscellaneous activities. The Agency's overall management and administrative expenditures are charged to the Indirect Fund, which is part of the Administrative Fund and then allowable indirect costs are allocated to the various programs which the Agency administers.

<u>Program Funds</u> - Program Funds are used to account for the revenues and expenditures that are contractually restricted by the funding source for specific purposes.

<u>Plant Fund</u> - The Plant Fund is used to accumulate the net investment in fixed assets and to account for the unexpended resources contributed specifically for the purpose of acquiring fixed assets for the Agency.

#### C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recorded when the liability is incurred.

Purchases of property and equipment providing future benefits are recorded as expenses in the program at the time of purchase and capitalized in the plant fund.

#### WEST CENTRAL COMMUNITY ACTION Notes to Financial Statements

September 30, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### D. Basis of Presentation

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Agency and changes therein are classified and reported as follows:

<u>Unrestricted Net Assets - Net assets that are not subject to donor-imposed stipulations.</u>

<u>Temporarily Restricted Net Assets</u> - Temporarily restricted net assets are those whose use by the Agency has been limited by grantor agencies to a specific time period or purpose.

Revenues and expenses are reported as increases or decreases in unrestricted net assets unless use of the related assets is limited by donor- or grantor-imposed restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law.

#### E. Assets, Liabilities and Net Assets

The following accounting policies are followed in preparing the combined statement of financial position:

<u>Cash and Cash Equivalents</u> - The Agency considers demand deposits and all other highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

<u>Investments</u> - Investments are stated at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investment income or loss (including realized gains and losses on investments, interest and dividends) is included in the excess of revenues over expenditures (expenditures over revenues) unless the income or loss is restricted by donor or law. Unrealized gains or losses are recorded in investment income (loss) on trading securities and as a change in net assets on available for sale and held to maturity securities.

<u>Receivables from Grantor Agencies</u> - Reimbursement procedures used for grants and contracts may result in timing differences between program reimbursements and expenditures as of the beginning and end of the year. Receivables from Grantor Agencies represent an excess of expenditures over cash basis reimbursements at year end.

All receivables are considered fully collectible. Accordingly, no provision for uncollectible amounts has been recorded.

Notes to Financial Statements September 30, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

<u>Receivables/Payables from Other Funds</u> - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. To the extent that certain transactions between funds had not been paid or received as of September 30, 2010, balances of interfund amounts receivable or payable have been recorded.

<u>Prepaid Expenses</u> - Prepaid expenses consist of the unexpired portion of insurance premiums for Agency auto, liability, property damage, and worker's compensation coverage. There were no prepaid expenses as of September 30, 2010.

<u>Property and Equipment</u> - Property and equipment are valued at historical cost or estimated cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date of donation.

Property and equipment purchased are recorded as expenditures in the fund purchasing the asset. The purchases are then capitalized in the plant fund accumulating the net investment in fixed assets. Depreciation has been provided in the plant fund using the straight-line method over the estimated useful lives of the respective assets, generally 5 to 40 years. The depreciated cost of the property and equipment does not purport to be either a realizable value or a replacement value.

Expenditures for maintenance, repairs and minor replacements are charged to the current year, while the cost for major replacements and betterments are capitalized into the Plant Fund. The cost of assets disposed of is deleted. No interest costs were capitalized since there were no qualifying assets.

<u>Deferred Revenue</u> - Deferred revenue represents an excess of cash advances by the funding source over accrued expenses at year end.

<u>Compensated Absences</u> - Employees of the Agency accumulate a limited amount of earned but unused vacation payable to employees. Amounts representing the cost of compensated absences are recorded as liabilities of the Administrative Fund. This liability has been computed based on rates of pay in effect at September 30, 2010.

<u>Advertising and Promotion Costs</u> - Advertising and promotion costs are expensed as they are incurred. Advertising and promotion costs totaled \$20,345 during the year ended September 30, 2010.

Notes to Financial Statements September 30, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### F. In-Kind Contributions

The Agency recognizes donated labor, services, materials and rent-free or rent-reduced usage of facilities and equipment as in-kind revenues at the time the services and materials are received. These in-kind contributions and the corresponding expense are valued at their estimated fair market value and recognized in the financial statements in accordance with grant requirements.

#### G. Total Column

The total column on the combined statements of financial position, activities, and functional expenditures is presented only to facilitate financial analysis. Data in these columns does not present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation.

#### H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - INDIRECT COST RATE AGREEMENT

West Central Community Action entered into an Indirect Cost Rate Agreement with their cognizant agency, Department of Health and Human Services, setting a predetermined Indirect Cost Rate (10.7%) for fiscal year October 1, 2009 to September 30, 2010. The Indirect Cost allowed is calculated by multiplying the approved predetermined rate (10.7%) times the allocation base. The allocation base is the Agency's direct salaries and wages, including fringe benefits and is applicable to all programs. The use of the Indirect Cost Rate allows for an allocation process of the Agency's costs that are incurred for common or joint objectives and, therefore, cannot be readily and specifically identified with a particular project or activity.

#### NOTE 3 - DEPOSITS AND INVESTMENTS

The Agency's deposits at September 30, 2010 were entirely covered by Federal depository insurance, collateralized with securities or letters of credit held by the Agency or the Agency's agent in the Agency's name, or by a multiple financial institution collateral pool in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

Investments are stated as indicated in Note 1. The composition of investments is as set forth below:

Cash and cash equivalents	\$ 45,320
Certificates of deposit	309,936
•	 
	\$ 355,256

Investment income is composed entirely of interest income for the year ended September 30, 2010.

#### NOTE 4 - PROPERTY AND EQUIPMENT

A summary of property and equipment comprising the plant fund at September 30, 2010, categorized by acquiring program/source, is as follows:

Acquiring Program/Source	Land and Buildings	Vehicles	Equipment	<u>Total</u>
General Agency	\$ 331,345	\$	\$ 5,952	\$ 337,297
Shelby County Early Childhood	1 22 1 2 10		4.4 #00	4.60.04=
Center	1,224,249		44,598	1,268,847
Harlan Administrative Building	378,088		47,127	425,215
Head Start		502,938	282,243	785,181
Child Care Resource & Referral			82,681	82,681
PCE Empowerment		<del></del>	11,407	11,407
CSBG			40,218	40,218
Family Development			18,964	18,964
Women, Infants and Children		84,384	27,255	111,639
Senior Aides			5,255	5,255
LIHEAP			82,094	82,094
Weatherization - HEAP		50,287	48,582	98,869
Early Head Start ARRA		295,680	8,974	304,654
Head Start Expansion ARRA	71,161	49,622	9,370	130,153
Weatherization - DOE ARRA	<b></b>	34,510	13,416	47,926
Total Cost	2,004,843	1,017,421	728,136	3,750,400
Less Accumulated Depreciation	(315,645)	( 602,885)	( 552,292)	( 1,470,822)
•	•	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	,
Net	<u>\$1,689,198</u>	<u>\$ 414,536</u>	<u>\$ 175,844</u>	<u>\$ 2,279,578</u>

The components of the Agency's accumulated depreciation at September 30, 2010 are as follows:

	<u>Buildings</u>	<u>Vehicles</u>	<b>Equipment</b>	Total
Balance Beginning of Year Current Year Depreciation Less Disposals	\$ 260,968 65,030 ( 10,353)	\$ 552,664 113,933 ( 63,712)	\$ 528,266 38,224 ( 14,198)	\$1,341,898 217,187 ( 88,263)
Balance End of Year	<u>\$ 315,645</u>	<u>\$ 602,885</u>	<u>\$ 552,292</u>	\$1,470,822

#### **NOTE 5 - NOTES PAYABLE**

Notes payable consist of the following at September 30, 2010:

Note payable to bank Note payable to bank	\$ 84,360 310,788
Note payable to U.S. Department of Agriculture (USDA) Note payable to U.S. Department of Agriculture (USDA)	 486,653 46,440
	\$ 928,241

The bank note payable of \$84,360 is payable in monthly installments of \$1,273, which consists of principal and interest computed at 6.25% per annum through July, 2017. The note is secured by a mortgage agreement on a commercial building owned by the Agency.

The bank note payable of \$310,788 is payable in monthly installments of \$2,564, which consists of principal and interest computed at 7.12% per annum through November, 2028. The note is secured by a mortgage agreement on a commercial building owned by the Agency.

The note payable to the USDA of \$486,653 is payable in monthly installments of \$2,300, which consists of principal and interest computed at 4.25% per annum through May, 2043. The note is secured by a mortgage agreement on a commercial building owned by the Agency.

The note payable to the USDA of \$46,440 is payable in monthly installments of \$373, which consists of principal and interest computed at 4.25% per annum through June, 2024. The note is secured by a mortgage agreement on a commercial building owned by the Agency.

The principal and interest payments required on the notes payable for the next five and subsequent years are as follows:

Year ending September 30,	<u>P</u>	rincipal	]	<u>Interest</u>		Total
2011 2012 2013 2014 2015 2016-2043	\$	28,435 30,024 31,986 33,938 36,013 767,845	\$	49,677 48,088 46,126 44,174 42,099 466,887	\$	78,112 78,112 78,112 78,112 78,112 1,234,732
	<u>\$</u>	928,241	\$	697,051	<u>\$</u>	1,625,292

Notes to Financial Statements September 30, 2010

#### **NOTE 6 - LEASE COMMITMENT**

West Central Community Action leases office space under operating leases which may be canceled by either party by giving written notice ranging from thirty to ninety days of their intention to vacate the lease. The Agency also leases copy machines and mailing systems under non-cancelable operating leases expiring through May, 2011.

Rental expense under all non-cancelable operating leases for the year ended September 30, 2010 totaled approximately \$13,574.

#### NOTE 7 - PENSION AND RETIREMENT BENEFITS

#### <u>Iowa Public Employees Retirement System</u>

The Agency contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 4.50% (was 4.30% through June 30, 2010) of their annual salary and the Agency is required to contribute 6.95% (was 6.65% through June 30, 2010) of annual covered payroll. Contribution requirements are established by State statute. The Agency's contributions to IPERS for the years ended September 30, 2010, 2009, and 2008 were approximately \$273,100, \$228,300, and \$204,400 respectively, equal to the required contribution for that year.

#### Tax-Sheltered Annuity

The Agency has established a tax-sheltered annuity arrangement. The plan is available to all employees who normally work more than 20 hours per week.

Under the terms of the plan, the Agency makes a matching contribution up to the current IPERS rate (see above for rates) of the annual salary for each employee participating in the plan who elected not to participate in IPERS when the Agency began contributing to IPERS. Amounts credited to individual participants are 100 percent vested immediately. The accumulated monies are paid upon a participant's retirement or termination.

For the year ended September 30, 2010, the Agency's contributions amounted to \$16,878.

#### **NOTE 8 - COUNTY CONTRIBUTIONS**

The Agency received county support totaling \$34,350 in fiscal year 2010. The following table shows the breakdown of the county contributions.

Cass County	\$ 3,000
Crawford County	2,500
Fremont County	3,000
Harrison County	4,350
Mills County	2,000
Monona County	2,000
Montgomery County	2,500
Page County	3,000
Pottawattamie County	10,000
Shelby County	 2,000
	\$ 34,350

#### NOTE 9 - COMMITMENTS AND CONTINGENCIES

#### Federal Assistance Grants

West Central Community Action receives a significant portion of its revenues from government grants and contracts, all of which are subject to audit by the federal government. The ultimate determination of amounts received under these programs generally is based upon allowable costs reported to and audited by the government. Until such audits have been completed and final settlement reached, there exists a contingency to refund any amount received in excess of allowable costs. Management is of the opinion that no material liability will result from such audits, therefore no liability is accrued on these financial statements.

#### Agency Risk Management

West Central Community Action is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

#### Subsequent Event

The Agency has evaluated all subsequent events through January 28, 2011, the date the financial statements were available to be issued.

\* \* \*

·4	SUPPLEMENTAL INFORMATION	

#### WEST CENTRAL COMMUNITY ACTION Schedule of Activities - Program Funds Year Ended September 30, 2010

		ARRA - Head Start - Early	
D	Head Start	Head Start	CSBG
Revenues:			
Governmental Funding Sources:	•	\$	\$ 544,152
Iowa Department of Human Rights U.S. Department of Health and Human Services	\$ 3,440,742	۶ 1,495,949	\$ 544,152
Iowa Department of Public Health	5,440,742	1,495,949	<b></b>
Iowa Department of Education		 	
Iowa Department of Human Services			
U.S. Department of Homeland Security			
Various	144,868	==	
In-Kind Contributions	1,051,511	14,401	
Public Support and Contributions		<del></del>	
Co-funding	69		
Investment income			
Miscellaneous	<u>19,976</u>	125	
Total Revenues	4,657,166	1,510,475	544,152
Expenditures:			
Salaries and wages	1,868,740	289,735	
Fringe benefits	637,150	89,261	
Assistance to individuals	6,698		
Professional fees	71,365	134,967	
Travel	137,949	34,094	
Occupancy	139,639	28,561	
Utilities and telephone	54,466	2,550	
Supplies and materials	280,051	417,546	
Buildings and equipment	64,885	431,789	
Printing, publications and postage	37,177	11,517	
Insurance	22,049	3,660	
Interest expense		<del></del>	<del></del>
Miscellaneous	17,355	11,842	
Subcontractor expense			 544.150
Co-Funding In-Kind:	. <del></del>		544,152
Labor	554,743	760	
Materials and other	496,768	13,641	
waterials and other	<del></del>	15,041	
Total Expenditures Before			
Allocation of Indirect Costs	4,389,035	1,469,923	544,152
	, ,	, ,	
Allocation of Indirect Costs	268,131	40,552	
Total Expenditures	4,657,166	1,510,475	544,152
Excess of Revenues Over Expenditures			
Net Assets at Beginning of Year			<u></u>
Net Assets at End of Year	<u>\$</u>	<u>\$</u>	<u>\$</u>

	ARRA - CSBG	Emergency Food and Shelter	ARRA - Emergency Food and Shelter	CACFP Homes	CACFP Centers
\$	686,935	\$ 	\$ <del></del>	\$	\$ 
				1 000 050	
				1,030,353	281,295
		44,763	12,575		
		·		·	
			<del></del>	297	
		380	51	14,210	
		18	20		44,589
_				<del></del>	44,363
	686,935	45,161	12,646	1,044,860	325,884
	161,480	473	108	99,595	908
	46,709	106	23	38,822	214
	441,304	44,018	12,489	871,415	
	600 5,332	<del></del>		 4,479	 
	2,652			9,607	3,366
	293	29	<del>-</del> -	897	61
	5,397			1,342	321,215
				48	
	541	360	12	3,601	
	330			·	
		112	<b></b> `	 242	
	21	113		243	
					<del></del>
_	<del></del> _				<del></del>
	664,659	45,099	12,632	1,030,049	325,764
_	22,276	62	14	14,811	120
_	686,935	45,161	12,646	1,044,860	325,884
_					
<u>\$</u>		\$	<u>\$</u>	\$	\$

#### WEST CENTRAL COMMUNITY ACTION Schedule of Activities - Program Funds - Continued Year Ended September 30, 2010

	WIC	LIHEAP	HEAP
Revenues:			
Governmental Funding Sources:	ф	Φ 4.004.057	Φ 214.561
	\$	\$ 4,894,257	\$ 314,561
U.S. Department of Health and Human Services	(02.500		
Iowa Department of Public Health	623,580		<b></b>
Iowa Department of Education			<b></b>
Iowa Department of Human Services			<del></del>
U.S. Department of Homeland Security Various		<b></b>	
In-Kind Contributions			
Public Support and Contributions		330	
Co-funding	187		
Investment income			
Miscellaneous	913		
	<del></del>		
Total Revenues	624,680	4,894,587	314,561
Expenditures:			
Salaries and wages	299,444	189,669	50
Fringe benefits	91,841	46,466	12
Assistance to individuals		4,563,914	303,588
Professional fees	 21 154	2.442	
Travel	21,154	2,443	
Occupancy	33,187	36,047	
Utilities and telephone	13,039	2,820 4,372	
Supplies and materials	70,262 42,200	1,915	<del></del>
Buildings and equipment Printing, publications and postage	7,136	21,651	
Insurance	2,607	21,031	10,605
Interest expense	2,007		
Miscellaneous	1,943	24	299
Subcontractor expense		_ · · _ · ·	
Co-Funding			
In-Kind:			
Labor			
Materials and other			
Total Expenditures Before			
Allocation of Indirect Costs	582,813	4,869,321	314,554
Allocation of Indirect Costs	41,867	25,266	7
Total Expenditures	624,680	4,894,587	314,561
Excess of Revenues Over Expenditures			
Net Assets at Beginning of Year			
Net Assets at End of Year	\$	<u>\$</u>	\$

(continued next page)

	partment Energy	$\Gamma$	ARRA - Department of Energy		Utility Company	Co	Senior mmunity ervices	S Con	RRA - enior nmunity ervices
\$	9,856	\$	1,447,552	\$	321,400	\$		\$	
			·						
							668,777		63,432
							95,283		10,502
							45,845		3,131
	9,856		1,447,552		321,400		809,905		77,065
			3,571				563,506		54,454
			1,153				66,498		5,507
	9,856		1,427,229		321,400				
			2,587				 4,948		 186
			2,507				3,115		
							1,048		
							2,542		
			10,912		<del></del>		 2 627		
			1,595				3,637 54		
							1,864		
	<b></b> '								
							1,033		
							94,250		10,502
	9,856		1,447,047		321,400		742,495		70,649
			505				67,410		6,416
	9,856		1,447,552		321,400	<del></del>	809,905		77,065
			<b></b>						
	·								
<u>\$</u>	<del></del>	<u>\$</u>	<del></del>	<u>\$</u>		\$	<del></del>	\$	

#### WEST CENTRAL COMMUNITY ACTION Schedule of Activities - Program Funds - Continued Year Ended September 30, 2010

	Wrap Around	Child Care Resource and Referral	Family Development and Self- Sufficiency
Revenues:			
Governmental Funding Sources:		ф	ф. 21 <b>7</b> 020
Iowa Department of Human Rights \$		\$	\$ 315,930
U.S. Department of Health and Human Services			
Iowa Department of Public Health			
Iowa Department of Education	692.025	004.527	
Iowa Department of Human Services	683,035	984,537	
U.S. Department of Homeland Security Various			
In-Kind Contributions	<b></b>	250,185	30,912
Public Support and Contributions		230,163	30,912
Co-funding	<del></del>		28,390
Investment income			20,370
Miscellaneous		13,855	
	•	15,655	
Total Revenues	683,035	1,248,577	375,232
Expenditures:			
Salaries and wages	397,425	302,872	206,000
Fringe benefits	132,571	86,750	61,434
Assistance to individuals		33,495	47
Professional fees		7,530	
Travel	6,709	19,970	18,127
Occupancy	48,184	22,107	17,850
Utilities and telephone	15,401	11,563	3,800
Supplies and materials	24,444	42,527	605
Buildings and equipment	18	272	120
Printing, publications and postage	593	16,033	2,615
Insurance	511	642	1,372
Interest expense			
Miscellaneous	469	16,061	3,734
Subcontractor expense		396,881	, 
Co-Funding 1			
In-Kind:			
Labor		42,217	2,282
Materials and other		207,968	28,630
Total Expenditures Before			
Allocation of Indirect Costs	626,325	1,206,888	346,616
Anocation of mancet costs	020,323	1,200,000	370,010
Allocation of Indirect Costs	56,710	41,689	28,616
Total Expenditures	683,035	1,248,577	375,232
Excess of Revenues Over Expenditures			
Net Assets at Beginning of Year			<u> </u>
Net Assets at End of Year	<del></del>	\$	\$

See accompanying independent auditor's report.

ANF owerment	ARRA - Homeless Prevention & Rapid Rehousing	<u>Other</u>	C	limination of Internal Agency Amounts		Total
\$ 360,616     	\$    347,525   	\$     85,638  2,639 718,62	)	       622,616)	\$	8,534,643 4,936,691 623,580 1,311,648 1,667,572 57,338 1,585,218 1,452,794 86,265 92,263 2,677 175,469
360,616	347,525	806,904	4 (	622,616)		20,526,158
93,581 26,822 187,636  7,611 13,366 1,293 8,339 171 1,815 244  6,855 	38,565 16,041 140,099  4,756 2,397 1,481 4,637  1,836   131,870 	311,313 77,512 200,343  13,313 29,033 14,804 8,299 114 4,356 7,411 21,469 1,243	2 3 5 3 4 9 4 0 5 9	  622,616)        		4,881,489 1,424,892 7,940,915 214,462 283,660 389,111 123,545 1,191,578 552,444 114,469 49,489 21,469 62,068 528,751 544,152 601,035 851,759
 247.722	241 (00	(00.01		(00 (16)		
347,733 12,883	341,682 5,843	689,21 42,67		622,616)		19,775,288 675,849
360,616	347,525	731,88		622,616)		20,451,137
		75,02		<del></del>		75,021
		190,69				190,691
\$ 	\$	\$ 265,71	<u>2</u> <u>\$</u>		<u>\$</u>	265,712

#### WEST CENTRAL COMMUNITY ACTION Schedule of Expenditures of Federal Awards Year Ended September 30, 2010

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number
U.S. Department of Health and Human Services		
Direct Programs	02 (00	07776020442
Head Start Program	93.600	07CH6020/43
Head Start Program	93.600	07CH6020/44
ARRA - Head Start Expansion	93.708	07SH6020/01
ARRA - Head Start Expansion	93.708	07SH6020/02
ARRA - Head Start COLA	93.708	07SE6020/01
ARRA - Head Start Quality Improvement	93.708	07SE6020/01
ARRA - Early Head Start Expansion	93.709	07SA6020/01
ARRA - Early Head Start Expansion	93.709	07SA6020/02
Subtotal Direct Programs		
Indirect Programs		
Passed through Iowa Department of Human Services		
Wrap Around Grant	93.575	DCFS 09-089-34
Wrap Around Grant	93.575	DCFS 09-089-34
Child Care Resource & Referral Grant	93.575	ACFS 02-042
Child Care Resource & Referral Grant	93.575	ACFS 11-003
Passed through Iowa Department of Human Rights		
Family Development and Self-Sufficiency Program	93.558	FaDSS-10-17-FP
Family Development and Self-Sufficiency Program	93.558	FaDSS-11-17
Passed through Cass/Mills/Montgomery Empowerment Area		
Temporary Assistance for Needy Families	93.558	WCCA 2010
Temporary Assistance for Needy Families	93.558	CMM 11 CCRR
Passed through Pottawattamie Empowerment Area		
Temporary Assistance for Needy Families	93.558	PCE-2010
Temporary Assistance for Needy Families	93.558	PCEC-2011
Passed through Harrison/Monona/Shelby Empowerment Area		
Temporary Assistance for Needy Families	93.558	HMS-10-12
Temporary Assistance for Needy Families	93.558	11-03
Passed through Corner Counties Empowerment Area		
Temporary Assistance for Needy Families	93.558	CCE-2010
Temporary Assistance for Needy Families	93.558	CCEC-2011
Passed through Iowa Department of Human Rights		
Low Income Home Energy Assistance Program	93.568	LIHEAP 10-17-P
Weatherization Assistance Program	93.568	HEAP-09-17P
Weatherization Assistance Program	93.568	HEAP-10-17P
Community Sources Block Count	02 560	CSDC 00 17CD
Community Service Block Grant	93.569 03.560	CSBG-09-17CP
Community Service Block Grant	93.569	CSBG-10-17
ARRA - Community Service Block Grant	93.710	CSBG-R9-17
Subtotal Indirect Programs		

Subtotal Indirect Programs

Total U.S. Department of Health and Human Services

(continued next page)

Period of Grant	Federal Expenditures
	•
02/01/09 - 01/31/10 02/01/10 - 01/31/11	\$\frac{1,371,072}{2,069,670}\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
09/30/09 - 09/29/10 09/30/10 - 09/29/11 07/01/09 - 09/30/10 07/01/09 - 09/30/10	420,406 949 53,976 25,821 501,152
11/01/09 - 09/29/10 09/30/10 - 09/29/11	992,297 2,500 994,797 4,936,691
	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
09/01/09 - 08/31/10 09/01/10 - 08/31/11 07/01/09 - 06/30/10 07/01/10 - 06/30/11	643,388 39,647 671,529 170,045 1,524,609
07/01/09 - 09/30/10 07/01/10 - 06/30/11	127,048 43,554
07/01/09 - 06/30/10 07/01/10 - 06/30/11	63,059 14,665
07/01/09 - 06/30/10 07/01/10 - 06/30/11	177,778 43,031
07/01/09 - 06/30/10 07/01/10 - 06/30/11	24,858 5,213
07/01/09 - 06/30/10 07/01/10 - 06/30/11	26,577 5,435 531,218
10/01/09 - 09/30/10 01/01/09 - 12/31/09 01/01/10 - 12/31/10	4,894,257 177,475 137,086 5,208,818
10/01/08 - 03/31/10 10/01/09 - 03/31/11	150,425 393,727 544,152
04/10/09 - 09/30/10	686,935
	8,495,732
	13,432,423

#### WEST CENTRAL COMMUNITY ACTION Schedule of Expenditures of Federal Awards - Continued Year Ended September 30, 2010

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number
U.S. Department of Homeland Security		
Direct Programs Emergency Food and Shelter Program Emergency Food and Shelter Program	97.024 97.024	EF&S - Phase 27 EF&S - Phase 28
ARRA - Emergency Food and Shelter Program	97.114	EF&S - Phase AR
Total U.S. Department of Homeland Security		
U.S. Department of Labor Indirect Programs Passed through Senior Service America, Inc.		
Senior Community Service Employment Program Senior Community Service Employment Program -	17.235	AD-18755-09-60-A-24
Digital Inclusion Senior Community Service Employment Program -	17.235	AD-18755-09-60-A-24
Digital Inclusion  ARRA - Senior Community Service Employment Program Senior Community Service Employment Program -	17.235 17.235	AD-20017-10-60 AD-184135-04-60
Consolidated Appropriations	17.235	AD-20017-10-60
Total U.S. Department of Labor		
U.S. Department of Agriculture Indirect Programs Passed through Iowa Department of Public Health		
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	5880A048
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	5880A048
Passed through Iowa Department of Education Child and Adult Care Food Program (Homes) Child and Adult Care Food Program (Centers)	10.558 10.558	83-8011 83-8010
Total U.S. Department of Agriculture		
U.S. Department of Housing & Urban Development Indirect Program Passed through Iowa Finance Authority ARRA - Homeless Prevention & Rapid Rehousing	14.257	S09-DY-19-0001
U.S. Department of Energy Indirect Programs		
Passed through Iowa Department of Human Rights Weatherization Assistance for Low-Income Persons ARRA - Weatherization Assistance for Low-Income Person	81.042 81.042	DOE-09-17P DOE-ARRA-09-17P

Total U.S. Department of Energy

Total Expenditures of Federal Awards

<u>Basis of Presentation</u> - The Schedule of Expenditures of Federal Awards includes the federal grant activity of West Central Community Action, and is presented on the accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

See accompanying independent auditor's report.

Period of Grant	Federal Expenditures		
01/01/09 - 12/31/09 01/01/10 - 12/31/10 04/01/09 - 12/31/09	\$ 3,861 40,902 44,763 12,575 57,338		
07/01/09 - 06/30/10 07/01/09 - 06/30/10 07/01/10 - 06/30/11 02/17/09 - 06/30/10 02/01/10 - 06/30/11	460,862 14,033 8,606 63,432 185,276 732,209		
10/01/09 - 09/30/10 10/01/09 - 09/30/10 10/01/09 - 09/30/10	615,847 		
10/01/09 - 09/30/10 07/14/09 - 07/13/12	281,295 1,311,648 1,935,228 347,525		
04/01/09 - 03/31/11 04/01/09 - 03/31/12	9,856 1,447,552 1,457,408 \$ 17,962,131		

Outstanding Federal Loans - In addition to the above Expenditures of Federal Awards, the Agency had outstanding loans of \$533,093 through the United States Department of Agriculture at September 30, 2010.

#### Head Start Grant No. 07CH6020/43 Schedule of Expenditure Comparison - Budget to Actual For the Period from February 1, 2009 to January 31, 2010

	Budget	Actual	
Expenditures: Personnel Fringe benefits Travel/mileage/vehicle expense Equipment Pupil transportation Rent/depreciation Supplies Utilities/insurance/telephone Other Indirect	\$ 1,967,972 720,782 42,433 54,716 140,715 101,155 54,097 65,774 87,417 287,697	\$ 1,888,887 618,713 66,037 55,182 95,271 106,286 306,741 87,023 119,251 268,313	
Total Expenditures	3,522,758	3,611,704	
In-Kind: Space Professional volunteers Non-professional volunteers Mileage Materials Non-federal cash match Pre K collaborations/empowerment  Less: In-Kind Waiver	40,463 516,968 125,199 117,600 35,866 11,840 847,936 250,000	873,098	
Total In-Kind  Total Expenditures and In-Kind	<u>597,936</u> 4,120,694		
Less: In-Kind Other revenue CSBG support revenue	597,936 30,368 ————	119,245 69	
Net Grant Expenditure	<u>\$ 3,492,390</u>	<u>\$ 3,492,390</u>	

(continued next page)

#### Head Start Grant No. 07CH6020/43 Schedule of Expenditure Comparison - Budget to Actual - Continued For the Period from February 1, 2009 to January 31, 2010

#### Summary by Functional Category

	Budget	Percentage of Actual		Actual
\$	439,687 43,694 3,009,009  30,368 597,936	9.43% 1.00% 69.57% 0.00% 2.73% 20.00%	\$	411,497 43,694 3,037,199 69 119,245 873,098
	4,120,694	102.73%		4,484,802
	30,368  4,090,326	2.73% 0.00% 100.00%		119,245 69 4,365,488
	597,936			873,098
<u>\$</u>	3,492,390		<u>\$</u>	3,492,390
	\$	\$ 439,687 43,694 3,009,009  30,368 597,936 4,120,694 30,368  4,090,326 597,936	Budget         of Actual           \$ 439,687         9.43%           43,694         1.00%           3,009,009         69.57%            0.00%           30,368         2.73%           597,936         20.00%           4,120,694         102.73%           30,368         2.73%            0.00%           4,090,326         100.00%           597,936         100.00%	Budget       of Actual         \$ 439,687       9.43%         43,694       1.00%         3,009,009       69.57%          0.00%         30,368       2.73%         597,936       20.00%         4,120,694       102.73%         30,368       2.73%          0.00%         4,090,326       100.00%         597,936

#### ARRA - Early Head Start Expansion Contract 07SA6020/01

Schedule of Expenditure Comparison - Budget to Actual For the Period from November 1, 2009 to September 29, 2010

		Budget		Actual
Expenditures: Personnel Fringe benefits Travel Equipment Supplies Contractual Facilities/construction Other Indirect	\$	493,561 193,464 46,150 390,000 413,965 181,778 113,420 137,959 73,512	\$	151,724 45,753 22,877 295,680 269,756 117,078 12,920 55,504 21,130
Total Expenditures		2,043,809		992,422
Less: Training revenue  Total Grant Expenditures	<u>\$</u>	<u></u> <u>2,043,809</u>	<u>\$</u>	125 992,297

#### ARRA - Head Start COLA/Quality Improvement Contract 07SE6020/01

Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to September 30, 2010

	<u> </u>	Budget		<u>Actual</u>	
Expenditures: Personnel	\$	133,885	\$	132,670	
Fringe benefits	Ψ	42,595	Ψ	53,252	
Travel Supplies		1,170 1,523		5,275 3,777	
Other		48,402		31,591	
Indirect		18,884		19,894	
Total Expenditures	<u>\$</u>	246,459	\$	246,459	

#### ARRA - Head Start Expansion Contract 07SH6020/01

Schedule of Expenditure Comparison - Budget to Actual For the Period from September 30, 2009 to September 29, 2010

	Budget		Actual	
Expenditures: Personnel Fringe benefits Travel	\$	238,608 98,273 123	\$	93,202 30,043 4,787
Equipment Supplies Contractual Facilities/construction		48,517 26,246 64,152		51,028 134,865  72,161
Other Indirect		18,047 36,047		21,133 13,187
Total Expenditures	<u>\$</u>	530,013	<u>\$</u>	420,406
In-Kind: Professional volunteers Non-professional volunteers Space Supplies	\$	92,784 33,689 6,030	\$	760  13,641 
In-kind Less in-kind waiver		132,503 120,000		14,401
Total In-Kind	<u>\$</u>	12,503	<u>\$</u>	14,401

### WEST CENTRAL COMMUNITY ACTION Iowa Department of Human Rights

Community Service Block Grant CSBG 09-17-CP Schedule of Expenditure Comparison - Budget to Actual For the Period from October 1, 2008 to March 31, 2010

	Budget		Actual	
Co-Funded Programs:				
Child and Adult Care Food Program	\$	22,772	\$	18,244
Family Development and Self-Sufficiency		16,886		16,349
Emergency Food and Shelter Program		2,000		380
Head Start		7,163		22
Outreach		422,886		444,188
Senior Aides		59,223		49,708
Women, Infants and Children		1,000		174
Weatherization		500		
Empowerment				230
Emergency Food and Shelter ARRA				51
Senior Aide ARRA				3,084
Total	<u>\$</u>	532,430	<u>\$</u>	532,430

### WEST CENTRAL COMMUNITY ACTION Iowa Department of Human Rights

ARRA - Community Service Block Grant - CSBG R9-17 Schedule of Expenditure Comparison - Budget to Actual For the Period from April 10, 2009 to September 30, 2010

	Budget		Actual	
Personnel costs	\$	247,830	\$	239,068
Travel		7,285		7,141
Space		3,960		3,170
Equipment		40,000		35,328
Co-funded programs		8,315		
Other costs		8,154		7,856
Indirect costs		26,586		25,580
New CSBG ARRA programs:				
Third Party Payments		15,000		10,486
Lead Testing Kits		24,840		33,013
County Food Pantries		150,000		159,590
Client Assistance		257,013		267,751
Total	<u>\$</u>	788,983	<u>\$</u>	788,983

## WEST CENTRAL COMMUNITY ACTION U.S. Department of Homeland Security

#### Emergency Food and Shelter Program Schedule of Expenditure Comparison - Budget to Actual For the Period from January 1, 2009 to December 31, 2009

	<u>I</u>	Budget		Actual
Revenue: Grant revenue Interest income CSBG support of programs	\$	51,086  	\$	51,086 18 380
Total Revenue	\$	51,086	<u>\$</u>	51,484
Expenditures:    Administrative costs    Cass County    Crawford County    Fremont County    Harrison County    Mills County    Monona County    Montgomery County    Page County    Shelby County	\$	1,021 8,055 7,434 2,855 5,163 4,524 3,963 4,770 9,640 3,661	\$	1,420 8,055 7,432 2,856 5,163 4,524 3,963 4,770 9,640 3,661
Total Expenditures	\$	51,086	\$	51,484

## WEST CENTRAL COMMUNITY ACTION U.S. Department of Homeland Security

ARRA - Emergency Food and Shelter Program Schedule of Expenditure Comparison - Budget to Actual For the Period from April 1, 2009 to December 31, 2009

	Budget		<u>4</u>	Actual	
Revenue: Grant revenue Interest income CSBG support of programs	\$	26,515  	\$	26,515 20 51	
Total Revenue	<u>\$</u>	26,515	<u>\$</u>	26,586	
Expenditures: Administrative costs Cass County Crawford County Fremont County Harrison County Mills County Monona County Montgomery County Page County Shelby County	\$	530 3,575 3,166 1,960 3,093 2,432 2,226 3,350 4,055 2,128	\$	606 3,575 3,164 1,960 3,093 2,432 2,223 3,350 4,055 2,128	
Total Expenditures	\$	26,515	\$	26,586	

## WEST CENTRAL COMMUNITY ACTION Iowa Department of Education

Child and Adult Care Food Programs
Schedule of Expenditure Comparison - Budget to Actual
Day Care Homes - Contract 83-8011
For the Period from October 1, 2009 to September 30, 2010

	Budget		Actual	
Expenditures:				
Personnel	\$	156,905	\$	138,416
Supplies		4,188		3,608
Transportation		7,104		4,479
Rent/utilities		9,141		9,625
Communications		4,670		1,845
Training		276		661
Indirect		16,789		<u>14,811</u>
		199,073		173,445
Food costs - home providers		893,131		871,415
Total Expenditures		1,092,204		1,044,860
Less: CSBG co-funded		29,633		14,210
Nutrition Education Grant				297
Net Funded by Grant	<u>\$</u>	1,062,571	<u>\$</u>	1,030,353

Child and Adult Care Food Programs
Schedule of Expenditure Comparison - Budget to Actual
Child Care Centers - Contract 83-8010
For the Period from October 1, 2009 to September 30, 2010

		Budget		Actual	
Expenditures: Food costs Kitchen supplies and other costs Rent Food service labor and benefits Indirect	\$	291,072 15,932 3,162 10,051 1,075	\$	311,713 9,563 3,366 1,122 120	
Total Expenditures		321,292		325,884	
Less: Other funding		38,715		44,589	
Net Funded by Grant	<u>\$</u>	282,577	<u>\$</u>	281,295	

See accompanying independent auditor's report.

## WEST CENTRAL COMMUNITY ACTION Iowa Department of Public Health

# Special Supplemental Nutrition Program for Women, Infants and Children Contract 5880 A048 Schedule of Expenditure Comparison - Budget to Actual For the Period from October 1, 2009 to September 30, 2010

		Budget		Actual
Expenditures: Salaries and benefits Equipment Other Indirect Total	\$	427,227 43,000 109,764 45,714 625,705	\$	390,483 42,200 141,594 41,782 616,059
Less: Other revenue				212
Total Grant Expenditures	<u>\$</u>	625,705	<u>\$</u>	615,847
Breast Pump Expen Schedule of Expenditure Comparison For the Period from October 1, 2009 to	n - Budget o Septembe		<u> </u>	Actual
Expenditures	<u>\$</u>		<u>\$</u>	7,733
Farmers Market Schedule of Expenditure Compariso For the Period from October 1, 2009 t	n - Budget			
		Budget		Actual
Expenditures	<u>\$</u>	750	<u>\$</u>	888

#### Low Income Home Energy Assistance Program Contract LIHEAP-10-17-P

Schedule of Expenditure Comparison - Budget to Actual For the Period from October 1, 2009 to September 30, 2010

		Budget		Actual	
Expenditures: Regular assistance Emergency cooling assistance program Summer fuel delivery Administration	\$	4,152,660 216,322 224,993 328,675	\$	4,124,267 216,322 224,993 329,005	
Total Expenditures		4,922,650		4,894,587	
Less: I Care Administration Program Support			_	330	
Total Grant Expenditures	<u>\$</u>	4,922,650	<u>\$</u>	4,894,257	

Weatherization Assistance Programs
Contract HEAP 09-17P
Schedule of Expenditure Comparison - Budget to Actual
For the Period from January 1, 2009 to December 31, 2009

	]	Budget		Actual
Expenditures:				
Administration	\$	33,104	\$	5,498
Health and safety		113,010		143,544
Support		146,495		126,699
Labor		152,773		116,690
Materials		152,773		101,204
Equipment/training		27,243		17,506
Support assistance		300		237
Pollution/mold insurance		9,085		9,085
Technical assistance		4,700		1,650
Total Expenditures	<u>\$</u>	639,483	<u>\$</u>	522,113

## Utility Weatherization Assistance Programs Contract IPL-09-17P

Schedule of Expenditure Comparison - Budget to Actual For the Period from January 1, 2009 to December 31, 2009

	<u>I</u>	Budget		<u>Actual</u>		
Expenditures: Administration Support Labor Materials	\$	2,706 5,413 23,004 23,004	\$	2,706 5,411 26,005 20,005		
Total Expenditures	<u>\$</u>	54,127	<u>\$</u>	54,127		

#### Utility Weatherization Assistance Programs Contract MEC-09-17P

Schedule of Expenditure Comparison - Budget to Actual For the Period from January 1, 2009 to December 31, 2009

	I	Budget		
Expenditures: Administration Support Labor Materials	\$	7,150 14,299 60,769 60,769	\$	7,150 14,293 58,175 63,366
Total Expenditures	\$	142,987	<u>\$</u>	142,984

#### Utility Weatherization Assistance Programs Contract BHE-09-17P

Schedule of Expenditure Comparison - Budget to Actual For the Period from January 1, 2009 to December 31, 2009

		Budget	Actual		
Expenditures: Administration Support Labor Materials	\$	6,226 12,452 52,920 52,920	\$	6,226 12,447 48,449 57,392	
Total Expenditures	<u>\$</u>	124,518	<u>\$</u>	124,514	

See accompanying independent auditor's report.

## WEST CENTRAL COMMUNITY ACTION U.S. Department of Labor

#### Senior Service America, Inc. Senior Aides (Title V) Program Grant Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	Budget		Actual	
Expenditures:				
Personnel:				
Wages	\$	439,793	\$	440,065
Fringe benefits:				
FICA		33,644		33,671
Workers' compensation		10,423		10,467
Physicals		675		375
Program - Other:				
Sponsor staff cost		16,632		16,632
Transportation		2,750		2,557
Training		500		40
Other		50		
Project Administration:		44.600		44.600
Other admin costs		44,628		44,628
Total Expenditures		549,095		548,435
Digital Inclusion Program:				
Program - Other:		12.710		0.064
Sponsor staff cost		13,710		9,964
Other program costs		14,823		3,003
Program Administration: Other admin costs		1,467		1,066
Total Digital Inclusion		30,000		14,033
Total Federal Share	<u>\$</u>	579,095	<u>\$</u>	562,468
Local Expenditures:	Φ.	<b>51.05</b> 6	Φ.	75.063
In-Kind	<u>\$</u>	71,976	<u>\$</u>	75,863

## WEST CENTRAL COMMUNITY ACTION U.S. Department of Labor

Senior Service America, Inc. ARRA - Senior Aides (Title V) Program Grant Schedule of Expenditure Comparison - Budget to Actual For the Period from February 17, 2009 to June 30, 2010

	Budget		Actual	
Expenditures:				
Personnel:				
Wages	\$	95,574	\$	95,977
Fringe benefits:				
FICA		7,312		7,343
Workers' compensation		2,265		2,274
Physicals		300		135
Program - Other:				
Sponsor staff cost		4,344		4,344
Transportation		50		272
Training		450		
Other		50		
Project Administration:				
Other admin costs		9,491		9,491
Total Federal Share	<u>\$</u>	119,836	<u>\$</u>	119,836
Local Expenditures:				
In-Kind	\$	15,622	<u>\$</u>	19,765

#### Wrap Around Child Care Grant Grant #DCFS 09-089-34

Schedule of Expenditure Comparison - Budget to Actual For the Period from September 1, 2009 to August 31, 2010

	Budget		Actual	
Expenditures:				
Wages	\$	381,723	\$	358,612
Benefits	•	135,266		160,389
Travel and training		4,500		7,168
Repairs/maintenance		4,500		6,903
Rent		38,847		40,181
Utilities		3,000		7,589
Communications		6,500		8,243
Supplies		38,846		23,871
Insurance		500		511
Indirect		55,318		55,533
Total Expenditures	<u>\$</u>	669,000	<u>\$</u>	669,000

# Child Care Resource and Referral Program Grant ACFS-02-042 Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	Budget			Actual
Child Care Resource and Referral Expenditures: Wages Fringe benefits Supplies Printing/photocopy/postage/telephone Travel - in area Travel - out of area Provider training Space/utilities/maintenance Advertising Subcontractor expenses Health consultant Indirect	\$	138,000 60,166 6,400 8,500 5,000 3,000 22,929 10,900 300 244,667 49,735 21,204	\$	146,520 60,642 18,397 8,295 4,015 6,031 40,243 11,642 345 223,573 39,594 22,166
Subtotal		570,801		581,463
QRS Regional Specialist Quality Targeted Operations Infant Toddler Child Net Professional Development Coordinator Positive Behavior Supports Welcome to School Age Series		56,210 213,510 143,000 40,000 1,829 891 4,168 459,608		57,737 213,509 139,730 34,882 1,829 891 4,168 452,746
Total Expenditures		1,030,409		1,034,209
Less: Training/other revenue  Total Child Care Resource and Referral Expenditures	<del></del>	1,030,409	<del></del> \$	13,150 1,021,059

#### Family Development and Self-Sufficiency Grant Contract FaDSS-10-17-FP Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to September 30, 2010

	<u>F</u>	<u>Budget</u>		Actual
Expenditures:     Indirect costs - administrative     Personnel wages     Benefits     Travel     Space costs/utilities	\$	28,819 195,902 80,255 21,136 18,282	\$	30,132 199,396 82,212 18,789 19,438
Telephone Postage Publications/dues Supplies/printing Third-party payments Other costs		3,780 730 60 2,720 330 3,875		3,848 839 124 2,683 213 4,335
Total Expenditures		355,889		362,009
Less: Supported by CSBG funds		22,270		28,390
Total Federal and State Expenditures	<u>\$</u>	333,619	\$	333,619
Support by In-Kind Revenue	<u>\$</u>	21,800	<u>\$</u>	29,879

## Empowerment Programs Pottawattamie Empowerment Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	Budget		<del></del>	Actual
Expenditures: Personnel wages Benefits Supplies Program materials Rent Equipment rental/maintenance Travel/training Telephone/dues Infant incentive program Step up program CACFP reimbursement program Hand in hand conference Indirect	\$	53,336 19,155 4,355 2,264 12,400 360 3,225 3,060 76,688 30,000 25,920 2,000 7,757	\$	52,417 18,224 2,876 1,074 11,545 222 1,625 1,987 71,559 30,114 21,824 2,301 7,559
Total		240,520		223,327
Less: Other revenue			<u>.                                    </u>	126
Total Expenditures	<u>\$</u>	240,520	<u>\$</u>	223,201

#### Cass/Mills/Montgomery Empowerment Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	Budget		Actual	
Expenditures:				
Personnel wages	\$	18,665	\$	18,712
Benefits		4,413		4,371
Supplies		355		322
Rent/utilities/insurance/maintenance		1,476		1,389
Advertising		60		28
Educational/resource materials		367		365
Travel		2,065		2,045
Telephone		420		423
Photocopy/postage		420		429
Assistance		45,421		41,450
Indirect		2,469		2,470
Total Expenditures	<u>\$</u>	76,131	<u>\$</u>	72,004

See accompanying independent auditor's report.

## Empowerment Programs Corner Counties Empowerment Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	<u>B</u>	udget	 Actual
Expenditures: Wages/accrued leave Benefits Supplies Rent/utilities/maintenance Professional liability insurance Travel Telephone/fax/internet Photocopy/postage Advertising Education/resource materials Provider training Assistance Indirect	\$	11,091 4,159 148 1,227 64 2,100 480 288 60 2,468 4,500 7,500 1,558	\$ 11,094 3,489 148 846 60 1,490 244 242 60 2,468 4,399 5,845 1,560
Total Expenditures	<u>\$</u>	35,643	\$ 31,945

#### Harrison/Monona/Shelby Empowerment Schedule of Expenditure Comparison - Budget to Actual For the Period from July 1, 2009 to June 30, 2010

	Budget		Actual	
Expenditures:				
Wages/accrued leave	\$	10,924	\$	8,763
Benefits		2,491		1,545
Supplies		60		53
Rent/utilities/maintenance		720		462
Travel		2,100		1,802
Telephone		420		231
Other direct expenses		502		314
Assistance		10,400		10,060
Provider training		1,323		1,449
Indirect		1,435		1,103
Total Expenditures	\$	30,375	<u>\$</u>	25,782

#### WEST CENTRAL COMMUNITY ACTION Schedule of Revenues and Expenditures - Administrative Fund Year Ended September 30, 2010

	<u>Mi</u>	scellaneous		ndirect ost Pool		Total
Revenues:     In-kind contributions     Public support and contributions     Co-funding     Investment income     Miscellaneous	\$	480,992 35,395 451,888 8,687 208,077	\$	   	\$	480,992 35,395 451,888 8,687 208,077
Total Revenues	<u>\$</u>	1,185,039	<u>\$</u>		<u>\$</u>	1,185,039
Expenditures:     Salaries and wages     Fringe benefits     Assistance to individuals     Professional fees     Travel     Occupancy     Utilities and telephone     Supplies and materials     Building and equipment     Printing, publications and postage     Insurance     Interest expense     Miscellaneous     In-Kind:     Labor     Materials and other	\$	255,447 68,724 8,725 3,765 6,387 161,898 59,190 12,344 15,815 15,787 6,574 28,448 325	\$	417,786 113,253  26,455 15,732 16,560 4,338 18,981  18,945 7,538  11,285	\$	673,233 181,977 8,725 30,220 22,119 178,458 63,528 31,325 15,815 34,732 14,112 28,448 11,610
Materials and other		468,665				468,665
Total Expenditures Before Allocati of Indirect Costs	ion	1,124,421		650,873		1,775,294
Allocation of Indirect Costs		34,687	_(	710,536)	_(_	675,849)
Total Expenditures	<u>\$</u>	1,159,108	<u>\$(</u>	<u>59,663</u> )	<u>\$</u>	1,099,445

### WEST CENTRAL COMMUNITY ACTION Administrative Fund - Detail Year Ended September 30, 2010

		Total		<u>Corporate</u>	
Revenues:     In-kind donations     Public support and contributions     Co-funding     Investment income     Miscellaneous     Total Revenues	\$	480,992 35,395 451,888 8,687 208,077 1,185,039	\$	35,395  8,687 13,315 57,397	
Expenditures: Salaries and wages Fringe benefits Assistance to individuals Professional fees Travel Occupancy Utilities and telephone Supplies and materials Building and equipment Printing, publications, and postage Insurance Interest expense Miscellaneous Total Expenses		255,447 68,724 8,725 3,765 6,387 161,898 59,190 12,344 15,815 15,787 6,574 28,448 325 643,429		8,725 3,765    7,187  5,700	
In-kind: Nonprofessional volunteer Professional volunteer Clothing Food Christmas adoption Miscellaneous Total In-Kind		9,866 2,461 357,282 53,070 43,796 14,517 480,992		   	
Allocation of Indirect Costs	_	34,687			
Total Expenses and In-Kind		1,159,108		25,377	
Excess of Revenues over Expenses	<u>\$</u>	25,931	<u>\$</u>	32,020	

	Central Supply	_Pho	otocopy		Postage	(	Outreach		nistrative uilding
\$		\$		\$		\$	480,992	\$	
							451,888		
	55,266		<u> 14,947</u>		2,591		105,299		16, <u>659</u>
	55,266		14,947		2,591		1,038,179		16,659
							255,447		
							68,724		
							6,387		
	38,612						123,286		
	12,790		4.040				46,400		
	167		4,848		656		6,673		
			10,099		1,650 285		4,066		
	3,634				283		8,315 2,940		
	3,034						2,940 		22,748
	63		<del></del>				262		22,740
	55,266		14,947		2,591		522,500		22,748
	33,200		14,547		2,391		322,300		22,740
							9,866		
							2,461		
							357,282		
							53,070		
							43,796		
	<del></del>						14,517		
							480,992		
							34,687		
	55,266		14,947		2,591		1,038,179		22,748
<u>\$</u>		<u>\$</u>		<u>\$</u>		<u>\$</u>		<u>\$(</u>	6,089)

#### WEST CENTRAL COMMUNITY ACTION Schedule of Revenues and Expenditures Indirect Cost Allocations Pool For the Year Ended September 30, 2010

-			
v	AT:	an	ue:
1/	U V	$\sim$ 11	uv.

venue.		
Indirect Cost Reimbursements from Programs:		
Low Income Home Energy Assistance Program	\$	25,266
Head Start		268,131
Wrap Around Child Care Grant		56,710
Weatherization Assistance HEAP		7
Women, Infants and Children		41,867
Child and Adult Care Food Program - Homes		14,811
Child and Adult Care Food Program - Centers		120
Child Care Resource and Referral		41,689
Family Development and Self-Sufficiency		28,616
Senior Service America, Inc.		47,777
Senior Service America, Inc. Digital Inclusion		1,749
Senior Service America, Inc. Consolidated Appropriation		17,884
H/M/S Empowerment		1,367
Pottawattamie Empowerment		7,065
C/M/M Empowerment		2,908
Corner Counties Empowerment		1,543
Emergency Food and Shelter Program		62
Outreach Cost Allocation Pool		34,687
Emergency Food and Shelter Program ARRA		14
CSBG ARRA		22,276
Early Head Start Expansion ARRA		21,334
Head Start Expansion ARRA		13,279
Heat Start COLA ARRA		5,217
Head Start Quality Improvement ARRA		722
Homeless Prevention/Rapid Rehousing ARRA		5,843
Senior Aide ARRA		6,416
Weatherization Cost Allocation Pool ARRA	·	43,176
Total Indirect Cost Reimbursements from Programs		710,536

(continued next page)

#### WEST CENTRAL COMMUNITY ACTION Schedule of Revenues and Expenditures - Continued Indirect Cost Allocations Pool For the Year Ended September 30, 2010

Expenditures:	
Salaries and wages	\$ 417,786
Fringe benefits	113,253
Supplies	16,228
Occupancy	16,560
Travel	9,982
Telephone	4,338
Advertising	85
Photocopy	4,659
Postage	10,385
Subscriptions/publications	1,100
Computer expenses	2,753
Dues/fees/registration	2,801
Audit and professional fees	26,300
Insurance	7,538
Board expenses	5,750
Training	6,211
Attorney fees	155
Annual board meeting expense	4,109
Direct deposit fees	 880
Total Expenditures	 650,873
Excess of Revenues Over Expenditures	59,663
Net Assets - Beginning of Year	 54,833
Net Assets - End of Year	\$ 114,496

#### WEST CENTRAL COMMUNITY ACTION Schedule of Revenues and Expenditures Indirect Reimbursement from Programs For the Year Ended September 30, 2010

<u>Program</u>		Vages and Fringe Benefits		Indirect Cost
Low Income Home Energy Assistance Program	\$	236,135	\$	25,266
Head Start		2,505,890		268,131
Wrap Around Child Care Grant		529,996		56,710
Weatherization Assistance HEAP		62		7
Women, Infants and Children		391,285		41,867
Child and Adult Care Food Program - Homes		138,417		14,811
Child and Adult Care Food Program -Centers		1,122		120
Child Care Resource and Referral		389,622		41,689
Family Development and Self-Sufficiency		267,434		28,616
Senior Service America, Inc.		446,516		47,777
Senior Service America, Inc. Digital Inclusion		16,351		1,749
Senior Service America, Inc. Consolidated Appropriation		167,136		17,884
H/M/S Empowerment		12,781		1,367
Pottawattamie Empowerment		66,027		7,065
C/M/M Empowerment		27,177		2,908
Corner Counties Empowerment		14,418		1,543
Emergency Food and Shelter Program		579		62
Outreach Cost Allocation Pool		324,171		34,687
Emergency Food and Shelter Program ARRA		131		14
CSBG ARRA		208,189		22,276
Early Head Start Expansion ARRA		199,385		21,334
Head Start Expansion ARRA		124,101		13,279
Head Start COLA ARRA		48,759		5,217
Head Start Quality Improvement ARRA		6,751		722
Homeless Prevention/Rapid Rehousing ARRA		54,606		5,843
Senior Aide ARRA		59,961		6,416
Weatherization Cost Allocation Pool ARRA		403,522		43,176
	<u>\$</u>	6,640,524	<u>\$</u>	710,536

### COMMENTS AND RECOMMENDATIONS

### Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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Mark D. Kyhnn David L. Hannasch Kenneth P. Tegels Christopher J. Nelson David A. Ginther

Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters

Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Directors of West Central Community Action Harlan, Iowa

We have audited the financial statements of West Central Community Action as of and for the year ended September 30, 2010, and have issued our report thereon dated January 28, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered West Central Community Action's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of West Central Community Action's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses, and, therefore, there can be no assurance all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined below.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Agency's financial statements will not be prevented or detected and corrected on a timely basis.

To the Board of Directors of West Central Community Action

A significant deficiency is a deficiency or combination of deficiencies in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether West Central Community Action's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the Agency's operations for the year ended September 30, 2010 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Agency. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and constituents of West Central Community Action and other parties to whom the Agency may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Jenewold, Bell, Thylm. 6 w. P.C.

Atlantic, Iowa

January 28, 2011

### Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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Independent Auditor's Report on Compliance
with Requirements That Could Have a Direct and Material Effect on
Each Major Program and on Internal Control over Compliance
In Accordance With OMB Circular A-133

To the Board of Directors of West Central Community Action Harlan, Iowa

#### Compliance

We have audited the compliance of West Central Community Action with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal programs for the year ended September 30, 2010. West Central Community Action's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its major federal programs is the responsibility of West Central Community Action's management. Our responsibility is to express an opinion on West Central Community Action's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about West Central Community Action's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on West Central Community Action's compliance with those requirements.

In our opinion, West Central Community Action complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended September 30, 2010.

To the Board of Directors of West Central Community Action

#### Internal Control Over Compliance

The management of West Central Community Action is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered West Central Community Action's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of West Central Community Action's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in the Agency's internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined below.

A deficiency in the Agency's internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis.

This report, a public record by law, is intended solely for the information and use of the officials, employees and constituents of West Central Community Action and other parties to whom the Agency may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Smendl, Bell, Sylv. . W. P.C.

Atlantic, Iowa January 28, 2011

#### WEST CENTRAL COMMUNITY ACTION

#### Schedule of Findings and Questioned Costs

#### Year ended September 30, 2010

#### Part I: Summary of the Independent Auditor's Results:

- (a) An unqualified opinion was issued on the financial statements.
- (b) No material weaknesses in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit did not disclose any noncompliance which is material to the financial statements.
- (d) No material weaknesses in internal control over major programs were disclosed by the audit of the financial statements.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit did not disclose any audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) Major programs were as follows:

#### Head Start Cluster:

- CFDA Number 93.600
- CFDA Number 93.708 ARRA
- CFDA Number 93.709 ARRA

#### Low Income Home Energy Assistance:

• CFDA Number 93.568

#### Weatherization Assistance:

- CFDA Number 81.042
- CFDA Number 81.042 ARRA

#### Child and Adult Care Food Program:

• CFDA Number 10.558

#### Community Service Block Grant:

- CFDA Number 93.569
- CFDA Number 93.710 ARRA

#### Senior Community Service Employment Program:

- CFDA Number 17.235
- CFDA Number 17.235 ARRA

#### Homeless Prevention and Rapid Rehousing:

- CFDA Number 14.257 ARRA
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$538,864.
- (i) West Central Community Action did qualify as a low-risk auditee.

#### WEST CENTRAL COMMUNITY ACTION

## Schedule of Findings and Questioned Costs Year ended September 30, 2010

#### Part II: Findings Related to the Financial Statements:

No findings noted for the year ended September 30, 2010.

#### Part III: Findings and Questioned Costs For Federal Awards:

No findings noted for the year ended September 30, 2010.

#### Part IV: Other Findings Related to Required Statutory Reporting:

No matters were noted for the year ended September 30, 2010.

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